



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

**"Jefferson County: Responsible government
advancing quality of life"**

***REVISED 06-26-2018**

MEMORANDUM

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: June 20, 2018

SUBJECT: JEFFERSON COUNTY Meetings – Week of June 25, 2018

Monday June 25, 2018	Planning and Zoning Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
	Marsh Country Health Alliance	10:00 a.m.	Dodge County Administration Building 127 E. Oak St, Rm 1F-1G, Juneau
	WI County Utility Tax Association	1:00 p.m.	WCA Conference Room 44 E. Mifflin St, 9 th Floor, Madison
Tuesday June 26, 2018	Highway Committee	8:30 a.m.	Highway Committee Room 1425 S. Wisconsin Dr, Jefferson
Wednesday June 27, 2018	*Executive Committee (Agenda Revised)	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
	Criminal Justice Collaborating Council (CJCC)	12:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
Thursday June 28, 2018	*Community Action Coalition (Agenda Added)	6:00 p.m.	CAC Watertown 114 E. Main Street, Watertown
Friday June 29, 2018	No Scheduled County Meetings		
Saturday June 30, 2018	No Scheduled County Meetings		
Sunday July 1, 2018	No Scheduled County Meetings		

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
DECISION MEETING

Steve Nass, Chair; George Jaeckel, Vice-Chair; Don Reese, Secretary; Matt Foelker, Blane Poulson

ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:30 A.M. ON MONDAY, JUNE 25, 2018

- 1. Call to Order**
- 2. Roll Call (Establish a Quorum)**
- 3. Certification of Compliance with the Open Meetings Law**
- 4. Approval of the Agenda**
- 5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
- 6. Approval of May 21, June 15 and June 21 Meeting Minutes**
- 7. Communications**
- 8. May Monthly Financial Report for Land Information Office-Andy Erdman**
- 9. May Monthly Financial Report for Register of Deeds Office-Staci Hoffman**
- 10. June Monthly Financial Report for Zoning-Matt Zangl**
- 11. Discussion and Possible Action on a Request for Amendment of CU1826-15 for Katzman Farms Inc., Town of Hebron**
- 12. Discussion and Possible Action on Preliminary Plat Review for Koshkonong Lake Estates, Town of Koshkonong**
- 13. Discussion and Possible Action on a Request by Roy McDaniels for Further Review of His Wedding Venue Proposal**
- 14. Discussion and Possible Action on a Request by Mark and Bonnie Krause to Replace the Existing Home at N3165 County Road K in the Town of Jefferson at More than 100 Feet from its Existing Location**
- 15. Discussion and Possible Action on Petitions Presented in Public Hearing on June 21, 2018:**

R4061A-18 – Bryant Dahnert/Bryant Dahnert, Don Foltz Properties: Rezone all of PIN 016-0514-2022-002 (0.688 Ac) owned by Bryant Dahnert and 0.3 acre of PIN 016-0514-2023-000 (21.14 Ac) owned by Donald R Foltz to create a 1-acre A-3 zoned lot. The site is at **N1205 Garvert Lane** in the Town of Koshkonong. This is in accordance with Sec. 11.04(f) 8 of the Jefferson County Zoning Ordinance.

R4062A-18 – Richard Knoflicek/Knoflicek, Don Foltz Properties: Rezone all of PIN 016-0514-2023-003 (21.14 Ac) owned by Richard Knoflicek and 0.4 acre of PIN 016-0514-2023-000 (21.14 Ac) owned by Donald R Foltz to create a 1.1-acre A-3 zoned lot. The site is at **N1193 Garvert Lane** in the Town of Koshkonong. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

CU1947-18 – Curt & Mary Peterson/Richard Knoflicek Property: Conditional use for a home occupation to create metal décor and signs in a proposed A-3 zone at **N1193 Garvert Lane**, Town of Koshkonong, on PIN 016-0514-2023-003 (0.688 Ac) and part of PIN 016-514-2023-000 (21.14 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4063A-18 – Andrew J Fincutter: Create a 2-acre A-2, Agricultural and Rural Business zone from part of PINs 032-0815-2743-000 (20 Ac) and 032-0815-2744-000 (20 Ac) near **N7780 Little Coffee Road** in the Town of Watertown. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

CU1948-18 – Andrew J Fincutter: Conditional use for a home occupation/excavation business near **N7780 Little Coffee Road** in the Town of Watertown from part of PINs 032-0815-2743-000 (20 Acres) and 032-0815-2744-000 (20 Ac). This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

R4064A-18 – Deborah Rockwell: Rezone 2 acres of PIN 004-0515-2143-002 (8.29 Acres) for a new building site on **Marshall Road** in the Town of Cold Spring. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4065A-18 – Louis Garbelman: Create a 2.32-acre building site on **County Road B** from part of PINs 006-0716-1321-002 (29.259 Ac) and 006-0716-1324-000 (32.2 Ac) in the Town of Concord. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4066A-18 – James Keller/Clem & Geneva Keller Trust: Create a 1-acre lot around the home at **N5345 Hillside Drive**, Town of Concord, on PIN 006-0716-2933-001 (19.2 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4067A-18 – Michael Quinn: Rezone for a new 4-acre building site on **County Road E** in the Town of Sullivan, part of PIN 026-0616-3414-000 (26.88 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4068A-18 – Steve Homann/Marvin & Marion Homann Property: Create a new 1.3919-acre building site near **N7379 State Road 89** in the Town of Waterloo from part of PIN 030-0813-3634-000 (29.68 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4069A-18 – Brent & Regina Mosher: Rezone to create a new 1.2-ac building site on **Veith Road** from part of PIN 030-0813-3023-001 (10 Ac) in the Town of Waterloo. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4070A-18 – Wilbur Miller: Rezone to reconfigure an existing 4.5-acre A-3 zone, PIN 032-0815-1544-002 (4.51 Ac) by adding 0.8 acre of PIN 032-0815-1544-000 (55.29 Ac) currently zoned A-1 and by rezoning 0.8 ac of the existing A-3 zone to A-1. The site is in the Town of Watertown on **Witte Lane**. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

CU1949-18 – Donald & Barbara Williams: Conditional use to allow an extensive on-site storage structure 20 feet in height in a Residential R-2 zone at **N5493 Indianhead Drive**. The site is in the Town of Aztalan, part of PIN 002-0714-2642-006 (0.57 Ac). This is in accordance with Sec. 11.04(f)2 of the Jefferson County Zoning Ordinance.

16. Possible Future Agenda Items

17. Upcoming Meeting Dates

July 13, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203

July 19, 7:00 p.m. – Public Hearing in Courthouse Room 205

July 30, 8:30 a.m. – Decision Meeting in Courthouse Room 203

August 10, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203

August 16 or August 23, 7:00 p.m. – Public Hearing in Courthouse Room 205

August 27, 8:30 a.m. – Decision Meeting in Courthouse Room 203

18. Adjourn

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.



AGENDA
Marsh Country Health Alliance
Monday, June 25, 2018 – 10:00 a.m.
Administration Building, Rooms 1F and 1G
127 East Oak Street, Juneau, Wisconsin 53039

The following business will be brought before the Committee for initiation, discussion, deliberation, and possible formal action subject to the rules of the Board, which may be inspected in the office of the County Clerk.

1. Call to Order
2. Roll Call and Non-Committee Member County Board Attendance
3. Public Comment
4. Approve Minutes from the **August 28, 2017** Annual Meeting, **November 27, 2017** Quarterly Board Meeting, **February 1, 2018** Special Meeting, and **February 26, 2018** Quarterly Board Meeting
5. Census
6. Assessment Rate Setting for 2019
7. Future Agenda Items
8. Determine Next Meeting Date and Time: *August 27, 2018, at 10:00 a.m.*
9. Adjourn

***(920) 386-4172 is the call-in number if you
cannot attend in person - limited to 12 call-
ins total****

Agenda 6-25-18

It is possible that individual members of other governing bodies of the County government may attend the above meeting to listen, gather information and comment. Such attendance may constitute a meeting of other governing bodies pursuant to *State ex rel. Badke. v. Vill. Bd. of Vill. Of Greendale*, 173 Wis2d 553, 578-74, 494 N.W. 2d 408 (1993). No action will be taken by any other governmental body except by the governing body noticed in the caption above.

Any person wishing to attend whom, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at 920-386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance, which is accessible by a person with a disability, is located on the east side of the building off of Miller Street.

WISCONSIN COUNTIES UTILITY TAX ASSOCIATION June 25, 2018

Special Meeting

Not a regularly scheduled Board Meeting

Meeting at the Wisconsin Counties Association

22 E Mifflin Street, 9th floor

Madison

NOTE: Same parking ramp as Alice's Office – Directions on last page

Time: 1 to 3 p.m.

CALL IN INSTRUCTIONS:

CALL IN NUMBER: 515 739 1285 Hit # PARTICIPANT

CODE: 935752 Hit # LEADER CODE: Alice will open the line

AGENDA June 25, 2018

1 p.m.

Pre- meeting with WCUTA members

1:30- 2:30 p. m.

WCUTA members to meet with WCA executive Director Mark O'Connell and Kyle Christianson, WCA tax lobbyist. Sole purpose of meeting is to discuss WCA consideration of possible legislative change in 2019 to utility tax distribution formula to local governments by Dept of Revenue.

2:30 Adjourn

NOTE: Since this is not a formal meeting of the WCUTA Board, no formal action will be taken but summary discussion points will be shared by WCUTA board members who are present when WCUTA has its next board meeting in fall. That date was not set at our last meeting as is the typical practice because of wanting this meeting to take place first.

A separate notice will be sent out after this meeting to determine when the next WCUTA board meeting should take place.

Directions

NOTE: these are directions to CSI offices which is the same ramp as the Wisconsin Counties Association

Wisconsin Counties Association (WCA) office is located at 22 East Mifflin Street, Suite 900. The building is located on the Capitol Square, two buildings south from the intersection of Mifflin Street, Pickney Street and Webster Street. Our parking ramp is located on the side of the building but a one-way street toward the capitol square means you must enter it from the outside loop on the square or go around the block.

Bring your parking sticker to be validated. You will need your ticket to get out of the ramp. Park in the visitor slots. The ramp has no elevator to the building.



Agenda

Jefferson County Highway Committee Meeting

Tuesday, June 26, 2018

8:30 A.M.

**Committee Room
1425 Wisconsin Drive
Jefferson, Wisconsin 53549**

**Committee Members: Don Reese - Chair, John Kannard- Vice Chair,
Dick Shultz – Secretary, Michael Wineke, Lloyd Zastrow**

Highway Commissioner: William T. Kern

AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approve minutes from May 29, 2018 Highway Committee meeting
7. Communications
8. Old Business
 - a. Update on satellite shop construction
9. New Business
 - a. Discuss monthly financial account summary (YTD)
10. Highway Operations Report
11. Review and approve vouchers
12. Set Next Meeting Date (July 31, 2018 – 8:30 a.m.)
13. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made

AGENDA

Executive Committee

**Jefferson County Courthouse
311 S. Center Avenue
Jefferson, WI 53549**

***REVISED 06-21-2018**

Wednesday June 27, 2018, Room 205, 8:30 a.m.

Committee Members

Amy Rinard, Chair, Jim Braugher, Jim Mode, Steve Nass, Jim Schroeder

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of May 29, 2018 committee meeting minutes
7. Approval of June 12, 2018 county board minutes
8. Communications
9. Discussion and possible action on Eminent Domain Resolution
10. Discussion and possible action on resolution opposing the federal policy of separating immigrant families at the United States border
11. Discussion and possible action on Resolution In Support of Increased Public Defender Access and Pay
12. Presentation of County Board Size and Committee Structure – Jim Schroeder
13. *Discussion and possible action on amending the County Board Rules of Order and amending the Resolution creating the Criminal Justice Collaborating Council to change the name of the Criminal Justice Collaborating Council to the Community Justice Collaborating Council
14. Financial reports (May)
 - a. Clerk of Courts
 - b. Corporation Counsel
 - c. County Administrator
 - d. County Board
 - e. County Clerk
15. Update on Strategic Plan
16. County Administrator's monthly report
17. *Convene in closed session pursuant to state statute 19.85 (1)(c), "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility" to discuss the method and criteria used for evaluating the County Administrator's performance
18. Discussion and possible action on tentative future meeting schedule and agenda items.
19. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Committee Members

William F. Hue
Circuit Court Judge

Dwayne Morris
County Board Supervisor

Susan Happ
District Attorney

Paul Milbrath
Sheriff

Carla Robinson
Clerk of Circuit Court

John David
Mayor – City of Watertown

Jeffrey De La Rosa
Public Defender's Office

Brian Dykstra
Department of Corrections

Ben Wehmeier
County Administrator

Kathi Cauley
Human Services Director

J. Blair Ward
Corporation Counsel

Lynn Forseth
Literacy Council Executive Director

Dale Lutz
Chiefs of Sheriff Assn. Representative

Barbara LeDuc
President/CEO-Opportunities, Inc.

Michael Wallace
President/CEO-Fort Healthcare

Gail Scott
Health Department Director

Kendall Wick
Child Support Agency Representative

AGENDA

JEFFERSON COUNTY CRIMINAL JUSTICE COLLABORATING COUNCIL (CJCC)

Jefferson County Courthouse – **Room #202**
311 S. Center Avenue
Jefferson, WI 53549

Wednesday, June 27th, 2018 at 12:00 noon

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from May 23, 2018 meeting.
5. Public comment. (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Report from CJCC/Treatment Coordinator (Holler).
7. Update on Jefferson County Alcohol Treatment Court (JCATC) & Jefferson County Drug Treatment Court (JCDTC) outcomes. (Kristy Gusse)
8. Update on Secure Continuous Remote Alcohol Monitor (SCRAM) and Remote Breath. (Kristy Gusse)
9. Updates on Recidivism Council. (Forseth)
10. Update on monthly jail data. (JESO)
11. Update on Opioid Litigation.
12. Continued discussion on short and long term objectives and programs of the CJCC.
13. Continued discussion/follow up on CJCC by-laws/mission statement.
14. Future meeting dates:

July 25, 2018	12:00 noon
August 22, 2018	12:00 noon
15. Future agenda items.
16. Adjourn.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Community Action Coalition for South Central Wisconsin, Inc.

Board Meeting Agenda

June 28, 2018

CAC Watertown

114 East Main St
Watertown, WI 3094

6:00 pm – 8:00 pm

Please note: a light supper will be provided at 5:30 pm

1. Call to Order
2. Roll Call and Determination of Quorum
3. Consent Agenda
 - A. Approval of Agenda (*Action Needed*)
 - B. Approval of Minutes from the Board Meeting on April 26, 2018
4. Brad Paul, Executive Director, WISCAP
5. Finance Committee Report
 - A. Approval of the 2017 Audit (*Action Needed*)
 - B. Approval of the March, April and May Financial Reports (*Action Needed*)
 - C. Update on Accounting Software
6. Fundraising Committee Report
7. Personnel Committee Report
8. PP&D Committee Report
9. Executive Director's Report
10. President's Report
11. Next Meeting Dates
 - A. Thursday, August 23, Waukesha County – Waukesha State Bank (Downtown).
 - B. Thursday, October, 25 Dane County- Madison CAC Office
 - C. Thursday, December, 20 Jefferson County
12. Adjournment

Please notify Mari Ulatowski if you are unable to attend. She may be reached at 608-246-4730 ext. 203, by email at mariu@cacscw.org or by text at 608-332-3253 If you need an interpreter or other special accommodation, please let Mari know at least three business days before the meeting.